

Short Term Exemptions & Other Info

BEHAVIORAL CONSULTING SERVICES

Short Term Exemption Staying Past Exemption Period

It's common that a resident stays past their exemption period, be it a 30 day or a 7 day. To help keep your facility in compliance with PASRR regulations, it's important to update the Level I to reflect the change to ensure a Level II is completed.

To do this you will need to access the resident's Level I in the ForwardHealth Level I Wizard and update a few fields (DO NOT create a new level I).

The fields that need to be updated on the current Level I are the "Type of Level I Screen" and the section which indicates if the resident is staying past the exemption period. Update the "Type of Level I Screen" from "Preadmission" to "Resident Review".

Modify the "Resident Staying Longer Than the Exemption Period" from "No" to "Yes". Without this section marked "Yes", BCS will not be able to view the Level I in the ForwardHealth Portal. (Please note that the question about if the case is a 30 Day STE should remain marked YES).

The final step is to upload the supporting documentation and click "Submit".

We have a handy informational sheet with the documentation required that you can download [here](#).

Mini FAQ

- When filling out the level I , please be sure to choose the correct type of Level I screen: Preadmission, Resident Review, or Change of Condition. The full definitions of each can be found [here](#) on the full FAQ sheet.
- Source of Admission IS NOT where the individual came from. This field refers to the "source" of the Level I. If a Nursing Facility is completing the Level I, they should put "Independent". If a hospital is completing the Level I, they should put "Hospital".
- If a resident readmits after a discharge to a less restrictive setting (home, assisted living, group home ect.) a NEW level I will need to be completed.
- Remember: Use the SAME Level I for the SAME stay (ie. staying longer than 30 days, going to the hospital and coming back, even if bedhold is given up during their hospital stay)